



**LOKMANYA TILAK JANKALYAN SHIKSHAN SANSTHA'S
PRIYADARSHINI LOKMANYA TILAK INSTITUTE
OF MGMT STUDIES AND RESEARCH**

Approved by AICTE, Recog. by Govt. Of Maharashtra, Affiliated to RTM Nagpur University
Priyadarshini Campus, Digdhoh Hills, Hingna Road, Nagpur- 440 019

Tel.: (07104) 244297 Email: principal.pltimsr@gmail.com Web: www.priyadarshinimba.com

Date: 10/10/2018

Minutes of Meeting

The chairman Dr. S. R. Varma occupied the chair and welcomed the members for second IQAC Meeting held on 09/10/2018. The following business was transacted in the meeting: -

Agenda:1 Confirmation and Review of Minutes of first IQAC meeting held on 02/07/2018.

Resolution:

Thorough discussion was made, review was taken of minutes of first IQAC meeting held on 02/07/2018.

Agenda:2 Action taken report of first IQAC meeting held on 02/07/2018.

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About deciding IQAC Monitoring Mechanism.	As part of IQAC Monitoring Mechanism it was decided to conduct second IQAC Meeting on 09/10/2018.

Agenda:3 Review of NAAC Work.

Resolution:

Review of NAAC work was taken criteria-wise and IQAC was satisfied with the pace of working for NAAC. IQAC suggested some changes in Qualitative Work.

Agenda:4 Restructuring stakeholder feedback mechanism.

Resolution:

Mr. K. B. Uttarwar proposed that presently there is a need to change the mechanism for collecting stakeholder feedback. Thorough discussion was made and it was decided that common mechanism at institute level must be made for collecting, analyzing and implementing feedback of all stakeholders. Respective coordinator of NAAC was given the responsibility to modify existing feedback forms and come up with the new mechanism.

Agenda:5 To decide mechanism for internal financial audit

Resolution:

It was brought to the notice of IQAC that, external financial audits are conducted annually from inception of the institute by the management. But as per NAAC new guidelines/ requirement it is mandatory to conduct internal audit, so after thorough discussion the following points regarding internal financial audit were finalized –

- I. The internal financial audit will be conducted annually.
- II. The internal financial audit will be conducted by two members of the institute.
- III. The audit committee will submit the report to the Principal.

Agenda:6 To decide on Eco-friendly measures to reduce energy consumption in campus.

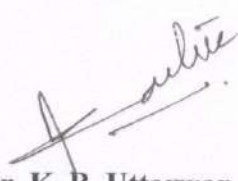
Resolution:


Thorough discussion was made and it was decided that to reduce energy consumption in the campus incandescent light bulbs and fluorescent tube lights are to be replaced by cost effective, highly efficient LEDs. As well as IQAC suggested to use renewable energy (Solar) for reducing power consumption up to some extent.

Agenda:7 Issues with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.


Mr. K. B. Uttarwar
IQAC Coordinator


Dr. S. R. Varma
Principal




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Date: 15/10/2018

Action Taken Report of second IQAC Meeting held on 09/10/2018


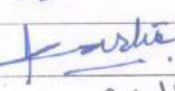
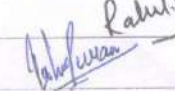
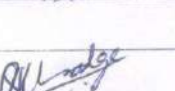
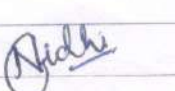
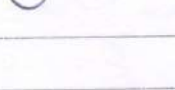
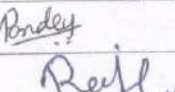
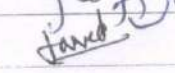

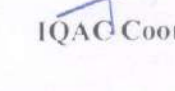




Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Restructuring stakeholder feedback mechanism.	Feedback forms are modified and it was decided to implement new feedback mechanism from Academic Year 2018-19 even semester.
2.	To decide mechanism for internal financial audit.	It was decided to conduct internal financial audit.
3.	To decide on Eco-friendly measures to reduce energy consumption in campus.	Incandescent light bulbs and fluorescent tube lights are to be replaced by cost effective, highly efficient LEDs.


Mr. K. B. Uttarwar
IQAC Coordinator


Dr. S. R. Varma
Principal

ATTENDANCE SHEET

IQAC Meeting held on 09th October 2018

Sr. No.	Name	Designation	Signature
1	Dr. S. R. Varma	Chairman	
2	Mr. Abhijeet Deshmukh	Member from Management	
3	Mr. K. B. Uttarwar	IQAC Coordinator	
4	Mr. R. K. Kapale	Member	
5	Mr. Rohit Turani	Member	
6	Ms. Sheetal Chaturvedi	Member	
7	Ms. Snehal Khadge	Member	
8	Mr. Paritosh Giria	Member	
9	Dr. S. A. Dhale	Nominee Other Institute	
10	Ms. Nidhi Bawashe	Student Member	
11	Mr. Rajnish Kumar	Alumni Member	
12	Mr. Tausif Ghani	Employer/ Industry Member	
13	Mr. Manoj Pandey	Parent Member	
14	Mr. Rajesh Palsodkar	Officer Superintendent	
15	Mr. Mohd. Javed	Accounts Executive	


IQAC Coordinator